

TOWN OF SUGAR CAMP  
TOWN BOARD MEETING MINUTES  
February 16, 2026  
**ALL AGENDA ITEMS ARE FOR DISCUSSION & ACTION**

1. Meeting called to order by Town Chairman

- *Meeting called to order by Town Chairman at 5:30 P.M.*

*i. Present:*

- a. Katie Bauknecht*
- b. Paul Sowinski*
- c. Vicki L. Holewinski*
- d. Lauren Sowinski*
- e. Eli Volkmann*

- *There were 8 visitors*

2. Approval of the Agenda

- **Motion:** 1. *Eli V.* 2. *Paul S.* ...to approve the agenda as posted. Carried.

3. Approval of the minutes from the regular monthly meeting on January 19, 2026

- **Motion:** 1. *Paul S.* 2. *Eli V.* ... to approve the minutes. Carried.

4. Treasurer's Report

- **Motion:** 1. *Paul S.* 2. *Eli V.* ... to approve the Treasurer's Report with an ending balance of \$2,055,693.71. Carried.

5. Approval of vouchers

- **Motion:** 1. *Eli V.* 2. *Paul S.* ... to approve the vouchers with a balance of \$1,639,279.44. Carried.

6. Public comments

- *None*

7. Correspondences:

- A. Oneida County planning and zoning notice of public hearing
  - i. Katie B. informed the Board of an upcoming Oneida County planning and zoning public hearing*

8. Close acceptance of road bids

- **Motion:** 1. *Paul S.* 2. *Eli V.* ... to close acceptance of road bids, and not accept/open the bids submitted by Musson Brothers due to not following the bid specifications by not contacting Supervisor Sowinski to obtain bid specs, nor conducting on-site inspections of the roads with Supervisor Sowinski. Carried.

9. Open road bids and award projects to lowest bidder

- *Bids from Northeast Asphalt and Pitlik & Wick were opened and read*

- **Motion:** 1. Paul S. 2. Eli V. ... to accept bids for all projects, with Pitlik & Wick being the lowest bidder. Carried.

10. Sugar Camp Elementary School Town Hall kitchen use

- *Three Lakes School District Superintendent Terri Maney, as well as Food Service Coordinator Jill Norship, explained that they are requesting to use the Town Hall kitchen for the Sugar Camp Elementary breakfast and lunch preparations while the school undergoes construction. The timeline would be from the end of March to the end of the school year.*
- **Motion:** 1. Katie B. 2. Paul S. ... to allow the school district to use the Town Hall kitchen for the timeline mentioned, with the district paying for professional cleaning at the end of use, and coordinating dates with Mike Korten Hof. Carried.

11. Discuss capital outlay projects for 2026 – roads, backhoe, generator, Fire Department tender

- *Kevin with Off Gridders Generators explained options for the generator project, and potential rough estimates of pricing. The Board will have to put together bid sheets and get actual bids moving forward.*
- *Supervisor Paul Sowinski explained that we could possibly focus on gravel shoulder work on some roads as opposed to grinding and re-paving Wautosa Circle.*
- *All projects noted will be discussed at future meetings*

12. Road work/Town Hall Report

- **Motion:** 1. Katie B. 2. Eli V. ... to approve the reports as presented. Carried.

13. Set the date for the next board meeting – March 23, 2026 at 5:30 P.M.

14. April regular meeting and Annual Meeting set for April 21, 2026

15. Adjourned at 6:09 P.M.

17. Future Agenda Items

- A. Coordinated Comprehensive Plan